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## Law Registrar and Academic Services Information

### Spring 2011 REGISTRATION

<http://www.law.sc.edu/registrar/>

**REGISTRATION PACKET** will be available on the website listed above one week before registration begins.

All 3Ls will register Wednesday, October 27, 2010 at 1pm. All 2Ls will register Friday, October 29, 2010 at 1pm. Students should check VIP for their appointment times. Students with appointment times scheduled for the wrong day, should contact the law registrar/academic services office, suite 137, immediately.

Students will need the schedule codes listed in the registration materials. Also, please check for pre-requisites in the course descriptions in the registration packet located on-line at the web address above. Students not meeting the pre-requisites will be removed from the course.

**WARNING:** If there is a HOLD, students will be unable to register. Students should check VIP under registration eligibility to see if a hold has been placed on their record. Holds on registration are not considered hardships for closed courses.

**HARDSHIP PETITIONS:** Please refer to the online registration packet concerning the correct procedure for hardship petitions. Written permission from professors for closed courses are not accepted. Students must file hardship petitions in the law registrar/academic services office, suite 137. Students can find the hardship petition online at the law registrar/academic services' homepage.

**INFORMATION BOARD:** Please check the information board across from suite 137, for any course changes or cancellations. Also, an updated list of closed courses will be posted on the board each morning after registration begins.

**COURSE CONFLICT:** Students are not allowed to register for courses that overlap in time. VIP will not notify students of conflicts with overlapping times of 10 to 15 minutes at the end of a class and the start of another class. However, VIP will notify students that they are attempting to register for courses

that meet at the same time and then will give students the option to proceed with the conflict. **WARNING: students opting to proceed with either conflict will be charged with an honor code violation.**

#### **2L REGISTRATION PRIORITY**

2Ls have been blocked and pre-registered for Civil Procedure II, Criminal Procedure and Problems in Professional Responsibility. 2Ls will also have priority when registering for **Progression-Entry courses:** Business Corporations, Evidence, Income Tax and Wills, Trusts & Estates.

At their appointment time, 2Ls may elect to change sections of a blocked pre-registered course or a Progression-Entry course if there are multiple sections by using the CHANGE SECTION option from the "pick an action" box next to the course on VIP.

3Ls **cannot register** for blocked pre-registration courses or Progression-Entry courses during 2L registration. **3Ls may register for these courses on Friday, October 29, 2010 at 3pm.** If a 3L registers for a blocked pre-registration or Progression-Entry course before 3pm, Friday, October 29, 2010, **the student will be removed from the course and a hold will be placed on the student's registration.**

Questions concerning registration or problems with the VIP system, please contact the law registrar/academic services office, suite 137, 777-5221.

#### **IMPORTANT DATES SPRING 2011**

Classes begin – Friday, January 7, 2011  
Last day to drop/add – Friday, January 14, 2011  
Last day to elect pass/fail – Wednesday, February 23, 2011

#### **FEE PAYMENT DATES**

Payment of fees via VIP – Nov. 12, 2010 to Jan. 11, 2011  
Payment of fees via mail – Must be received by Jan. 4, 2011  
Payment of fees at Coliseum – Jan. 6 -11, 2011  
Cancellation of classes due to non-payment of fees –  
**Tuesday, January 11, 2011, 5pm**