

ss# _____

schedule code _____

EDITORIAL BOARD CREDITS

Students may obtain **two (2) credit hours** on a pass/fail basis in the **SPRING** semester for serving in a position on the Editorial Board of an approved journal. No credit may be given without the approval of a faculty advisor or the Associate Dean for Academic Affairs. In awarding credit, the faculty advisor or the Associate Dean may rely on a certification from the Editor-in-Chief that a Board member has substantially fulfilled the duties of his/her position.

I _____ request permission to register for 2 hours
(student's name)

pass/fail credit in the **spring semester** _____, for the following editorial position:
(year)

_____.

Student's signature

Name of journal

Name of faculty advisor

Date

*******BOTTOM SECTION TO BE COMPLETED WHEN GRADES ARE DUE*******

We certify that the student named above has substantially fulfilled the duties of his/her editorial position.

APPROVED:

Faculty Advisor or Assoc. Dean

Editor-in-Chief

Date

Date